

**FINAL COPY**  
**TORRANCE COUNTY BOARD OF COMMISSIONERS**  
**REGULAR COMMISSION MEETING**  
**JANUARY 24<sup>th</sup>, 2018**

**COMMISSIONERS PRESENT:** JAVIER SANCHEZ-CHAIRMAN  
JAMES FROST-MEMBER  
JULIA DUCHARME-MEMBER

**OTHERS PRESENT:** BELINDA GARLAND-COUNTY MANAGER  
ANNETTE ORTIZ-DEPUTY COUNTY MANAGER  
YVONNE OTERO-ADMIN. ASST.

**CALL MEETING TO ORDER**

Chairman Sanchez calls the January 24<sup>th</sup>, 2018 Regular Commission Meeting to order at 9:03 a.m.

Pledge lead by Ms. Annette Ortiz

Invocation lead by Chairman Sanchez

**APPROVAL OF JANUARY 4<sup>th</sup>, 2018 SPECIAL MEETING MINUTES**

Chairman Sanchez asks for a motion to approve the January 4<sup>th</sup>, 2018 special meeting minutes. **ACTION TAKEN:** Commissioner Frost makes a motion to approve the January 4<sup>th</sup>, 2018 special meeting minutes. Madam Commissioner DuCharme seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

**APPROVAL OF January 10<sup>th</sup>, 2018 REGULAR MEETING MINUTES**

Chairman Sanchez asks for a motion to approve the January 10<sup>th</sup>, 2018 regular meeting minutes. **ACTION TAKEN:** Chairman Sanchez makes a motion to approve the January 10<sup>th</sup>, 2018 regular meeting minutes. Madam Commissioner DuCharme seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

**APPROVAL OF January 24<sup>th</sup>, 2018 MEETING AGENDA**

Chairman Sanchez asks for a motion to approve the January 24<sup>th</sup>, 2018 meeting agenda. **ACTION TAKEN:** Chairman Sanchez makes a motion to approve the January 24<sup>th</sup>, 2018 meeting agenda. Commissioner Frost seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

## **APPROVAL OF CONSENT AGENDA**

Chairman Sanchez asks for a motion to approve the consent agenda. **ACTION TAKEN:** Commissioner Frost makes a motion to approve the consent agenda. Chairman Sanchez seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

### **ACTION ITEMS** ***ITEMS TO BE CONSIDERED AND ACTED UPON***

#### **\*Commission Matters:**

##### **1.) Election of Commissioner Chair**

**ACTION TAKE:** Madam Commissioner DuCharme makes a motion to appoint Madam Commissioner DuCharme as Commission chair for the 2018 fiscal year. Chairman Sanchez states that there is no second there for the motion dies.

Commissioner Frost would like to propose a solution to this issue. To be fair to all Commissioner Frost would like to make a motion to select a chair person by means of drawing of some kind. For example, the drawing of a high card or names in a hat and the name that gets draw that will be the person that will be approved as commissioner. Chairman Sanchez states that there is no second this motion also dies. Chairman Sanchez states that this will conclude agenda item #1.

Madam Commissioner DuCharme asks why does this conclude this agenda item. Chairman Sanchez states that for the sole reason that both motions have died. Madam Commissioner DuCharme reads statute Article 4 sec 38 sub sec 10. This statute states that the county must elect a Commission Chair at the first meeting of the year. Madam Commissioner DuCharme asks Commissioner Frost why he is proposing to play games to select a commission chair. This is a serious matter.

Commissioner Frost replies that there have been a few instances in the past where a position has been decided by the draw of a card. By doing this it would show no prejudice and whomever wins he would support for the remainder of the term.

Ms. Garlands reads an email from the county attorney Mr. Wallin who is not present today. Mr. Wallin states that the drawing of a high card or names from a hat would be acceptable, following a motion duly seconded to appoint the winner as chair and the second place finisher as vice-chair.

There is more discussion back and forth between the commissioners on how to proceed with this issue. Madam Commissioner DuCharme states that there is a dis-balance on who has been chair.

Chairman Sanchez states that since both motions have died we shall proceed with the next item. Chairman Frost states that his suggestion would make it non-political and not show favoritism.

Deputy County Manager Annette Ortiz states that the Commission needs to open the floor for nominations. Yes there was a motion to appoint but not one was actually nominated. Ms. Garland states that we need to elect the commission chair. The state is asking her if the county has appointed a chair. This needs to be done as quickly as possible.

Chairman Sanchez opens the floor for nominations. Madam Commissioner DuCharme nominates herself. Again Commission Frost would like to make the motion to elect a commission chair by the drawing of a high card or names from a hat.

Chairman Sanchez states that we will move on the motions have died as there was no second. Madam Commissioner DuCharme states that the chair will remain the same for the time being and please put this on the agenda for the next meeting. **NO ACTION TAKEN, ALL MOTIONS DIED.**

## **2.) Appointment of Alternate for the Multi Line Board**

Ms. Garland states that she attended the Multi Line Board meeting in Santa Fe and currently the representative for us is Madam Commissioner DuCharme however we do need to appoint an alternate in the event Madam Commissioner DuCharme cannot attend.

Madam Commissioner Ducharme requests that Ms. Garland be appointed as the alternate. There is a lot of great information at these meetings and it would be great that the County Manager be able to get the information first hand.

**ACTION TAKEN:** Madam Commissioner DuCharme makes a motion to approve the appointment of County Manager Belinda Garland as the alternate for the Multi Line Board. Commissioner Frost seconds the motion. No further discussion, all Commissioner in favor. **MOTION CARRIED.**

## **3.) Statement Regarding Barriers (bullet proof glass) being installed in the County Administrative Building-Nathan Dial, Citizen**

Mr. Dial comes forth to state that in his opinion installing bullet proof glass in the county offices is a complete waste of money. Building a barrier between the county and the citizens it is representing and servicing is sending a wrong message. If you believe that there is a threat level so high in this building then the county should think about giving the employees the ability to arm themselves or place a sheriff's deputy in the building during business hours.

In a related matter it has been either 1 or 2 years that the "no firearms allowed in this building" signs are still up. Mr. Dial addressed this matter and he was told the signs would be removed. As of today they are still up. He volunteered his time to take them down but was told maintenance would do it. Prior to the meeting upon entering the building he was approached by Ms. Garland stating that he needed to remove his firearm because they are not allowed in

the building. Mr. Dial states that they are allowed and that Ms. Garland is misinformed. Mr. Dial would like for the Sheriff to be present to verify that Mr. Dial is correct.

Madam Commissioner DuCharme states that she does recall when Mr. Dial made this request as she was already on the board. Also to be fair to Chairman Sanchez he voted against the barrier. As far as the word "Bullet Proof" this is the first time she is hearing of this.

Ms. Garland states that it was presented to the commission as Bullet Proof.

Chairman Sanchez would like for the safety officer to explain the need for this barrier.

Mr. Nick Sedillo Risk Manager for Torrance County states that we are not trying to create a barrier between the public and the staff. We are trying to create some sense of security for our staff. There has been several incidences throughout the state in various counties. In one county there was an employee in an assessors department that was bitten by a customer. With all the active shootings going on nationwide, etc. all we are trying to do is provide a level of security for our employees. Mr. Sedillo states that there hasn't been any real threat in the offices themselves, but during his time the Treasures office has had two confirmed bomb threats called in. Again it's not about trying to separate it's about creating a sense of security. And as far as the no firearms signs being up they were up because this used to be the Courthouse. We have kept them up to have some level of security and does recall the conversations about the signs needing to be removed.

Chairman Sanchez states that as far as the money goes that will be put into the installation of the barriers it is coming out of a certain fund that is appropriated for this project and can only be used for building improvements.

There is discussion back and forth about the issues with ADA compliance and with the building and the stability and age of the building. Ms. Garland states that these new counters will be able to be moved to a new building when and if we ever get a new building. **NO ACTION TAKEN DISCUSSION ONLY**

#### **4.) Presentation of ACT Work Ready Communities-Patrick Vanderpool, Exec. Director greater Tucumcari Economic Development Corp.**

Mr. Vanderpool states that he is here today as the secretary of a regional economic development strategic planning group. It is the East Central New Mexico S.E.T. region (Stronger Economies Together) as a strategic planning process that was put together with the support from USDA Rural Development New Mexico State University. Discussions started in the spring of 2016 between Tim Dodge, the city manager in Santa Rosa, and USDA because they had already been going through this process on a regional basis. The region is for 4 counties that consist of Torrance, Guadalupe, DeBaca, and Quay. Out of the process came four goals. The goals are the development of tourism, agribusiness, energy, the health care sector, and workforce development. Mr. Vanderpool has taken the lead on the workforce development goal for that region. We are currently working on a model that begins with ACT Certified Work Ready Communities Initiative. This is helping counties, states and regions build a more productive workforce and encourages economic growth. This will help improve the economic development within our communities.

There is a supply side which is the ACT certified work ready communities that links the workforce to education, establishes goals to meet the economic development needs of the community, and matches the individuals based on skill levels. Then there is the work keys assessments, they are applied math, graphic literacy, and workplace documents. And lastly the workforce sectors such as the current workforce, emerging workforce, and transitioning workforce. Next is the demand side which is employer outreach, skills gap analysis, fill the gap, and job forecasting. The who is to create a team that has people such as local government, education, NM Department of workforce solutions and others. The last is the how. An individual county application and a resolution to show support for the program and then a regional application in the amount of \$4,000.00 that is paid for by the program not the county and a resolution from the county showing support for the program. And this is why Mr. Vanderpool is here today to get a resolution in place so that the county can show their support for this program.

Tom Sullivan the superintendent for the M.E.S.D. states he was fortunate to be invited to participate in this project. Very impressed with this project and would also like to thank Ms., Garland for getting us time this morning to speak with the commission. And also is happy to see some of the other school districts present as well.

Myra Pancrazio with EVEDA states that there has always been lots of road blocks with skills that workers have. With this program it is going to help us give the people the skills they will require for jobs and the education as well and let employers know this is what we have as far as employees. We need the skills and education so that we can keep these people here instead of them leaving or commuting to other areas in the state. Ms. Pancrazio also states that she spoke with Mayor Ted Hart and he is in full support of this and if there is anything that the program needs from him he will be more than willing to help.

Madam Commissioner DuCharme states that this is a new program for her and is trying to understand the benefits it's going to provide for the community. Is this a non-profit organization? Who is behind this program? Ms. Pancrazio replies that its purpose through the USDA is to find something in a 4 county area that everybody needs that the USDA could get behind and help them with. This is one of those programs that can help by drilling down on education and workforce and get us a great comprehensive economic development program. We need to be able to assess our workforce and this program will help us with that. It's not a non-profit. It's by resolute, all the county will sign is a resolution in show of support. The group will identify a person from the county to oversee the ACT application to be sure we are well represented. There is more discussion to explain what this program is about.

Mr. Vanderpool states that ACT is the same group that does the college entrance exams. They also have skills assessments called work keys. It's through these skills assessments that the individuals get their national career readiness certificate. ACT has a contract with New Mexico Department of Workforce Solutions to provide those skills assessments. The SET region is strictly volunteer. IT is not a formal organization of any kind.

Madam Commissioner DuCharme asks why can't we do this directly with the workforce solutions. Why do we need this group? Ms. Pancrazio states that all the county is doing is showing support for this group. This group will help us economic developers in a variety of

ways to be able to get grants to pay for trainings to be able to show employers that we are a certified work ready community and we do have the people with these skills that will bring in potentially new businesses. Again the county is not giving us money nor is the county running this group you are merely showing support. Mr. Vanderpool gives more explanation on the purpose of the program and what it does.

Ms. Garland states that Saul Araque with the Workforce center states that he supports this and gets his clients to participate in the assessments. The Moriarty and Estancia school districts are here and they support this program as well.

Commissioner Frost states that this is a great program. It will show potential businesses that we have the skilled employees in the area and it will make our county a great place to bring in new businesses and more jobs. Commissioner Frost states the he fully supports this,

**a.) Resolution 2018-07 Supporting ACT Work Ready Communities, a Framework for Community based Workforce Development to Drive Economic Growth**

**ACTION TAKEN:** Commissioner Frost makes a motion to approve Resolution 2018-07 Supporting ACT Work Ready Communities, a Framework for Community based Workforce Development to Drive Economic Growth.

Chairman Sanchez states that he needs more information to get a better understanding of what this program will provide before he can agree to approve the resolution. Chairman Sanchez suggest that a meeting be set up to give us a more in depth explanation. Chairman Sanchez asks if Ms. Pancrazio could possibly organize a meeting sometime next week so that we can get more information and understanding on this.

Madam Commissioner DuCharme states that she has the same feelings. She would like to attend a meeting to be able to fully understand the program. Madam Commissioner DuCharme asks if Mr. Vanderpool could please come in and maybe talk to her on a one on one basis to explain this better.

Commissioner Frost states that all the people here do understand this and that it has been presented very clearly. They gave us the goals and the community will be very disappointed if we don't move forward to be able to do some good for our community.

Michael Godey Torrance County resident states that he agrees with Chairman Sanchez & Madam Commissioner DuCharme on needing more information on this item. Mr. Godey suggests that they table it until the next meeting and approve it at that meeting.

Johnny Romero Torrance County Resident states that he stands for trying to improve the economy here in the county. It is nice trying to get our people knowledgeable. Need to qualify these kids with skills in high school, because most of our kids do not get the opportunity to attend college or trade schools. So by bringing in teachers into the schools to teach these children the basic skills it would be a great thing for the county.

Theresa Salazar Assistant Superintendent with M.E.S.D. states that this is a great program because we can start educating, not only the students, but the adults as well. The M.E.S.D. is in full support of this program.

Chairman Sanchez states that he will approve this only if there will be a meeting scheduled so that he can get a better understanding of this topic.

Ms., Pancrazio states that she will organize the meeting and get back to the commission with the date and time.

Danielle Johnston Torrance County citizen states that when they have this meeting the superintendents from the schools should be sitting at the head tables for the special meeting as they have more knowledge about these programs. She urges the commission to include them.

Michael Godey states that they should include the learning centers from Moriarty and Mountainair as well.

Madam Commissioner DuCharme asks if they would be assessing the high school kids and what would be the purpose of that assessment.

Teresa Salazar states that the purpose of the assessment is to see what skills the students have with their math and reading skills, resumes, how to interview and what to wear to the interviews. There is some talk about maybe making it an elective and putting it on a regular curriculum for the students in the school.

Mr. Shirley states that Moriarty is behind the program 100%.

Mr. Ryan Schwebach states that he would strongly suggest that the commission support this program and pass this resolution. This program would be beneficial to his business and the community.

Commissioner Sanchez seconds the motion to approve Resolution 2018-07 Supporting ACT Work Ready Communities, a Framework for Community based Workforce Development to Drive Economic Growth with the understanding that a meeting will be set up to get more information about the program. No further discussion, all Commissioners in favor. **MOTION CARRIED**

## **8.) Wind Energy Technology Education**

Chairman Sanchez states that he asked to have this item placed on the agenda because he wants to know more about the Wind Energy Technology Education. This is a growing industry in our county. He is interested in the opportunities that exist for our communities and for our children in the schools. Possibly being able to get more education for the high school students and keep those interested in staying in the county an opportunity other than having to move away to get a better job. Chairman Sanchez states that he has started to have conversations with Clovis Community College and Mesalands Community College to see what they can offer or bring into the county.

Mr. Tom Sullivan M.E.S.D Superintendent states that the M.E.S.D. already has a working relationship with Mesalands Community College. We also partner with other places such as Eastern New Mexico University, CNM, UNM a few other places and our relationship with Mesalands Community College already has a program in place for undergraduates to be able to take dual credit classes. They do not, however, have classes that include wind technology.

Chairman Sanchez states that if all possible maybe having a part two to the meeting that will be happening next week to discuss more in detail about this topic as well.

Ms. Salazar states that they would be willing to talk to the other school districts about this program since they already have all of the partnerships in place with these colleges.

Ms. Pancrazio states that when the Lonesome Wind Project was coming in EVEDA reached out to the coordinator at Mesalands College that oversee the wind program, brought in the director of COG for the WIA and we were able to pay for the instructor for the wind certification program to come to Moriarty, and had a 6 week course. What the developer wants is just for the employees to have the basic understanding of wind. Once they get them hired they will send them to their own schools. If the schools can participate then this will allow them to get the student to get the basic education of wind and then get them hired.

Michael Godey states that in his experience as a teacher in community college that dual enrolled students are excellent students. It provides a motivation beyond high school to excel.  
**DISSCUSSION ONLY, NO ACTION TAKEN**

#### **5.) Request Celebration Permit-Michael Lobaugh, Two Guy's Making Artisan Cheese**

Mr. Lobaugh states that he is here requesting a celebration permit for February 10<sup>th</sup>, 2018. This is the same permit as he requested for the previous celebration. The only change is with the winery. Gruet Winery will be the company that will be serving at this celebration.

Commissioner Frost asks if there was any safety issues from the previous event. Mr. Lobaugh replies that there wasn't a problem as the crowd that attends is an older more responsible crowd and not a party crowd.

**ACTION TAKEN:** Commissioner Frost makes a motion to approve the request for a celebration permit for Old Windmill Dairy for February 10<sup>th</sup>, 2018. Madam Commissioner DuCharme seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

#### **6.) Information/Update Regarding Process of Becoming a five (5) Person Commission**

Ms. Garland reads a couple of emails sent to her from Mr. Wallin pertaining to this topic. Emails hereto attached. Mr. Wallin states that he is still looking into how this is accomplished. The first step seems to be that an ordinance will have to be adopted and then presented to legislature as they are the ones that will determine the districting and the terms.

Ms. Garland also states that she received an email from Patrick Trujillo from the NMAC and stated that Grant County recently moved to a 5 member commission and may be able to visit



with them on how they started the process. The Constitution Article 10 states the Board of County Commissioners can adopt an ordinance by unanimous vote to increase the size of the boards of county commissioners to 5 members. Upon creation of a 5 member board the county shall be divided by the incumbent board of county commissioners into 5 county commission districts that shall be compact contiguous and is nearly equal in population as practical. One county commissioner shall reside within and be elected from each county commission district, change of resident to a place outside of the district of which the commissioner was elected shall automatically terminate the spot, and it will be considered vacant. We can look into creating an ordinance if this is how the commission decides to proceed. We will have to look into the additional cost this will be for the county for salary as well as hiring an outside source to look at the population and demographics.

Chairman Sanchez states that this could be something we can look into and vote on this and go through the process. There is a lot involved in this and maybe we can get something presented to us with figures and what the process will entail.

Ms. Garland states that she will try to get some research done and get the information on cost and process.

Commissioner Frost states that we should work through the attorneys with the NMAC and get it done properly.

## **DISCUSSION ONLY, NO ACTION TAKEN**

### **7.) New Mexico True Application**

Chairman Sanchez states that if you look at the advertising and marketing that is being done with the New Mexico Department of Tourism it seems that our county is not being represented. We may not be able to afford television advertising but there are other avenues we can look at. Chairman Sanchez states that he did some research and there are certain grants that we can apply for to help get us advertising outside of the borders of the county. The grants that we can apply for are The Clean and Beautiful grant, the Marketing Cooperative & the Rural Pathway Project. Chairman Sanchez states that he would like to apply for the Rural Pathway Project. The purpose of this project would be to assist tourism stakeholders within New Mexico in developing profitable tourism products by providing the necessary tools, resources, and support. In other words the goals of the project would be to develop authentic experiences that are aligned with the New Mexico True brand. The idea would be to drive economic impact and create jobs by stimulating local economies through the development of strategic tourism products. This would help us to see what tools we have to help develop this plan to boost tourism. The county can request up to \$50,000.00 after the plan is completed. There are 3 steps to this project, the first is to apply, the second is to attend several meetings, and the third stage is where you build or implement the product. Chairman Sanchez states that we would need to sign up for email updates so that we will know when we need to apply and he will take upon himself the sign up for the industry newsletter. Nothing needs to be approved he is merely signing up for the email to get industry newsletter.

Madam Commissioner DuCharme states that the programs are well known and would like to see them implemented in the county. **NO ACTION TAKEN, DISCUSSION ONLY**

**\*Department Requests/Reports**

**9.) Updates Various County Departments**

**Cindi Sullivan Animal Services Director**-Ms. Sullivan hands out her department report (report hereto attached). As you see by the report we sold 265 licenses, meaning more people getting their pets vaccinated and licensed with the county. For a \$5.00 or \$15.00 investment the pet owners are getting their pets registered. This helps to have a pet registered because if we see a pet running loose and it has a tag, the officer just calls the office and gives us the information, and we can get the pet back to its correct owner and not have to place the animal in the shelter.

Ms. Sullivan states that they have an all-time total of 1244 licensees that have been sold throughout the county. We have had a total of 513 animals that have been brought into the shelter during 2017 which was 38 more animals than 2016. Ms. Sullivan reads more information from her report regarding intake, exits, and euthanasia.

Ms. Garland states that she has the report on the foyer and would like to let Ms. Sullivan know that the architect is coming to talk about the counters and is going to ask him to see if he has any designs for the foyer at the animal control facility.

Commissioner Frost would like to thank Ms. Sullivan and Ms. Mead on all their years and hard work with the county you all have done a great job and he is very proud of them.

**14.) Request Payment of Invoice, Purchase made without Following Procurement-Danette Mead, Animal Services Supervisor**

Ms. Mead is asking for a request for payment to Veterinary Diagnostics Services for a rabies testing. Ms. Mead states that they usually have an open PO for this but the PO had been used and a new one had not been obtained because she had been out of the office on vacation. She is requesting payment of \$35.00 to cover the bill.

**ACTION TAKEN:** Commissioner Frost makes a motion to approve payment to Veterinary Diagnostics Services in the amount of \$35.00 for rabies testing. Madam Commissioner DuCharme seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

**9.) Updates Various County Departments (cont'd)**

**Ben Daugherty Torrance County Dispatch**-In December the dispatch center did go live with their new live radio system update. The system is working well just tweaking things and working out the bugs. The new system shows great improvement with the radio field personnel.

Madam Commissioner DuCharme asks what percentage of the project is complete. Mr. Daugherty replies that the project is 100% completed its just basic bug fixes that they are

trying to clean up. It's a new system and some things almost always need to be tweaked. We are fine tuning.

**Steve Guetschow, Planning & Zoning**-Last week Mr. Guetschow attended the meeting of the Mountainair Ranger District Shared Stewardship Committee and wrapped up the draft of the charter they are working on. They proposed to have a written version of the draft and will email it out before March 20<sup>th</sup>. Once we ratify what that draft is, they will post that on the Forest Service website.

#### **d.) Commission**

**Commissioner Frost** states that he attended the NMAC meeting last week along with many other people from the counties throughout the state. It was a great event and was great to see our county represented very well at the conference.

**Madam Commissioner DuCharme** states that she as well attended the conference. It was very well organized. There was a time to have a good time, it wasn't just all business. We have a team of very good dancers in the county. It is one thing to sit down and tap your foot to catchy music, but it is another thing to get out there and dance. It takes bravery and it was fun to watch everyone dancing.

On a more serious note what she would like to take from this conference is that we are very careful in our decision making and also with our interaction with the public. What she is talking about is that this coming year we will be paying bigger insurance premiums than before because we had several lawsuits against the county and it has an effect on the amount of money you pay on your premiums. So please keep that in mind, because it is not only \$10,000.00 deductible that we are paying out, but also for any other monies that will go along with that lawsuit.

#### **10.) Teen Court Coordinator Contract-Tracey Master, DWI Prevention Coordinator**

Annette Ortiz Deputy County Manager presents this item as Ms. Master could not be present due to the fact that she is out sick. This is the professional services agreement between Adrian Ortiz and Torrance County for the teen court coordinator. This was on the last meeting but between the meetings it was needing to be signed. The Manger did sign this contract with Mr. Ortiz present and worked on the negotiations for the contract. Ms. Ortiz is asking for ratification because the contract needed to be signed prior to this meeting.

#### **a.) Ratify Professional Services Agreement between Torrance County and Adrian Ortiz**

**ACTION TAKEN:** Chairman Sanchez makes a motion to ratify the Professional Services Agreement between Torrance County and Adrian Ortiz. Commission Frost seconds the motion. No further discussion, Chairman Sanchez & Commission Frost are in favor, Madam Commissioner DuCharme is opposed. **MOTION CARRIED**

#### **11.) Ratification of EMS Fund Act Application(s)-Lester Gary, Fire Chief**

Chief Gary states that he is requesting formal consent to the EMS Fund Act. The applications were brought in at the last meeting. We were on a time crunch and had to have the applications signed and delivered to Santa Fe by the 19<sup>th</sup>. Today all Chief Gary is asking is that you ratify the application.

**ACTION TAKEN:** Chairman Sanchez makes a motion to approve the Ratification of EMS Fund Act Applications. Commissioner Frost seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

**12.) Request Purchase of New Brush Truck for District 4 Fire Department-Lester Gary, Fire Chief**

Chief Gary states that he would like this item to be tabled. The reason being is because Chief Gary has not purchased a vehicle and would like to do more research so that everything is done properly.

Ms. Garland states that Mr. Ryan Schwebach is present from the East Torrance Soil & Water Conservation District and would like to make a statement.

Mrs. Schwebach states that the board was approached by Mr. Perea to help fund this project. This is a much needed item up in the Torreon area. The board has committed funds to help purchase this truck. The county is not obligating any funds for this. Also the Edgewood Soil & Water Conservation district is also going to put in funds to help with the purchase and one other entity as well. Mr. Schwebach asks that if the county does have funds any amount would be fine but ETSWCD is prepared to pick up the bulk of it.

Commissioner Frost states if it is important that we wait? Ms. Garland states yes it is, there are things that need to be discussed before it is approved.

**ACTION TAKEN:** Commissioner Frost makes a motion to table the Request to Purchase the New Brush Truck for District 4 Fire Department. Madam Commissioner DuCharme seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

**13.) Request Appropriation Funds for purchase of Reclaimer-Leonard Lujan, Road Superintendent**

Ms. Garland states that Mr. Lujan is out sick and asks if this item be tabled until the next meeting.

**ACTION TAKEN:** Chairman Sanchez makes a motion to table item #13 Request Appropriation Funds for purchase of Reclaimer. Madam Commissioner DuCharme seconds the motion. No further discussion, all Commissioner in favor. **MOTION CARRIED**

**\*County Manager Requests/Reports**

**15.) Update**

Ms. Garland would like to state before she gives her update that Ms. Pancrazio has contacted her and the special meeting that was requested earlier in the meeting to get more information on the ACT Work Ready Communities Initiative will be set for next Wednesday the 31<sup>st</sup> of January at 9 am at the MESD offices located at the old Mountainview elementary school building.

Ms. Garland presents her update to the Commission. On Wednesday January 8<sup>th</sup> she and the manager's office staff met with reps from Staples and there may be various discounts available to employees. Also on this day interviews were conducted for the home visitor position and the applicants are still being reviewed. On the 9<sup>th</sup> Ms. Garland and Ms. Ortiz met with the Municipalities and School District regarding work ready communities.

During the week of January 15<sup>th</sup>-19<sup>th</sup> she attended the NMAC conference in Santa Fe and met with lobbyists to help support our capital outlay requests and also met with Senator James White to discuss the ICIP list and also attended a meeting with Senator Liz Stefanics, Representative Tomas Salazar, and Representative Matthew McQueen concerning the ICIP.

On Tuesday the 23<sup>rd</sup> of January Ms. Garland went to Santa Fe to submit all of the Capital Outlay Request forms. Full update hereto attached.

**PUBLIC REQUESTS:**

**At the Discretion of the Commission Chair. For Information only (No Action Can Be Taken). Comments are limited to three (3) minutes per person on any subject.**

1.) Charlene Guffey Torrance County Resident would like to request that the private hauler discount be removed. She wants to know why the county is rewarding people who are using private haulers when the county provides a trash service that is cheaper than a private hauler. The towns do not let the people decide how they want to get rid of their trash. Everyone is under the same service and no discounts are given. Ms. Guffey does not want to see her service or stations closed or cut. She would rather see cuts made in other areas. Maybe the county should look at where they are spending money for private haulers and use your service that is in your ordinance.

**EXECUTIVE SESSION**

***As per Motion and Roll Call Vote, Pursuant to New Mexico State Statute Section 10-15-1, the Following Matters will be Discussed in Closed Session***

a.) Limited personnel matters pursuant to NMSA 10-15-1 H (2) regarding all employees of the Manager and Finance Offices

**ACTION TAKEN:** Chairman Sanchez makes a motion to enter in to Executive Session. Madam Commissioner Ducharme seconds the motion, all Commissioners in favor. **ROLL CALL VOTE: District 1: Yes. District 2: Yes. District 3: Yes. MOTION CARRIED.**

**Entered into Executive Session at 12:19 pm**

**\*Reconvene from Executive Session:**

**ACTION TAKEN:** Commissioner Frost makes a motion to reconvene from Executive Session. Madam Commissioner Ducharme seconds the motion, all Commissioners in favor.  
**MOTION CARRIED**

**Pursuant to Open Meetings Act, Section 10-15-1(J), Commission Report from Closed Meeting:**

**b.) Consider and act upon, if appropriate,** limited personnel matters pursuant to NMSA 10-15-1 H (2) regarding all employees of the Manager and Finance Offices

**ACTION TAKEN:** Commissioner Frost makes a motion to reconvene from Executive Session. Madam Commissioner Ducharme seconds the motion, all Commissioners in favor.  
**MOTION CARRIED**


**Reconvene from Executive Session at 12:43 pm**

Chairman Sanchez states that no action was taken during executive session.

**ADJOURNMENT**

**ACTION TAKEN:** Chairman Sanchez makes a motion to adjourn the January 24<sup>th</sup>, 2018 Regular Commission Meeting. Commissioner Frost seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED.**

**Meeting adjourned at 12:44 p.m.**

  
\_\_\_\_\_  
Chairman Javier Sanchez

  
\_\_\_\_\_  
Yvonne Otero-Administrative Assistant

2-14-18  
\_\_\_\_\_  
Date

*The video of this meeting can be viewed in its entirety on the Torrance County NM website, Audio discs of this meeting can be purchased in the Torrance County Clerk's office and the audio of this meeting will be aired on our local radio station KXNM.*